



TTA Internal Job Opportunities

Position: Telemarketers

Part & Full-Time – Entry Level, Intermediate, and Advanced Growth opportunities.

Job Information:

Job Title: Telemarketer/Telesales (Entry, Intermediate, and Advanced)

Company: The Training Associates

Location: US-MA-Westborough

Minimum Education: High School

Minimum Experience: At least 1 year

Employee Type: Full-Time or Part-Time (mother's hours and evening shifts available)

Base Pay: \$10.00 - \$12.00 /Hour plus commission

The Training Associates, the largest and oldest provider of trainers in North America, is currently seeking Telemarketers interested in part-time or full-time employment to join our 45 person home office on Route 9 in Westborough, MA. We have multiple levels of Telemarketing positions available and growth opportunities into Telesales, Sales, and Customer Service.

Responsibilities (for all levels):

- Make high volume of outbound calls with headset to lists of prospects
- Follow market specific scripts for various phases of telemarketing
- Update and correct names titles, telephone numbers, and email addresses of training decision makers from operators and administrative staff and enter into our computer system
- Ask for requirements and forward to our sales reps for follow-up
- Schedule meetings for sales reps
- Send emails to prospects and sales force as needed

Requirements:

- High School Graduate
- Must feel comfortable on the telephone with headset and making a lot of calls
- Competitive spirit and good work ethic
- Strong verbal and typing skills (45 WPM minimum)
- Microsoft Outlook experience required

Additional Information:

The Training Associates provides computer and professional business skills trainers worldwide for leading consulting companies, training organizations, and schools. We are 15 years old, fast growing and financially strong.

If you meet the above requirements, please send your resume and cover letter including shift desired and salary requirements to: HR@TheTrainingAssociates.com or fax to: 508.890.8658

OR Via Mail to:

THE TRAINING ASSOCIATES

Attn: HR-TM

287 Turnpike Road

Westborough, MA 01581-2807